



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Skill the nation and let everyone prosper

PO Box 92491 Mt Frere 5090

Tel: 039 255 1206

Fax: 039 255 0347

NOTICE SUPPLIER DATABASE REGISTRATION AND UPDATE

In terms of the Ingwe TVET College Supply Chain Management Policy, the College must at least twice(2) a year invite providers of goods and services to apply for evaluation and listing as accredited prospective providers on the College database.

Ingwe TVET College invites businesses/companies to register as a Supplier/Services provider on the College Data base. Existing Suppliers/Service providers are also invited to update or provide the College with new or relevant information.

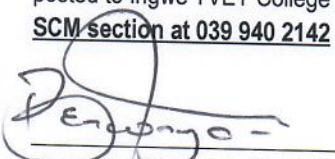
Interested Suppliers/Service providers should take note of the following conditions and documents to be submitted with their applications:

- An original and valid tax clearance certificate or SARS TAX Compliance status with Pin must accompany all applications
- A certified copy of company registration certificate
- A certified change of company name certificate- if applicable
- Authority of signatory for persons with signing powers and certified identification document of the signatories.
- Proof of banking in the name of the entity (Business Bank Account – original cancelled cheque or an original signed and stamped letter issued by your bank not older than three (3) months)
- Municipal statement of account not older than 3months for business premises / copy of a valid lease agreement/ affidavit from the SAPS/ward council
- Certified identity copies of company owners (members, directors, partners etc.)
- Certified copy of B-BBEE status level certificate or EME certificate or swan Affidavit
- Certified proof of professional qualifications for specialized services(eg. construction, engineering, travel agency – have to submit CIDB, NHBRC,ASATA)
- Certificate of Acceptability for food premises to be submitted by all companies offering catering services
- PDP to be submitted by all transport companies as well as proof of Public Liability Insurance / Road worthy / Route permit (Certified copies)
- Company Profile
- Proof of registration to the Central Supplier Database (CSD)

All Businesses/Companies who currently registered on Database must submit current Municipal statements, lease agreements, valid tax clearance certificates and any other company information /documents that may have change since last update.

The Database application form may be collected at the Supply Chain Unit at Badibanise A/A Mount Frere 5090 , Mt Fletcher Campus in Mt Fletcher, Maluti Campus in Matatiele , Siteto Campus in Bizana and at Ngqungqushu Campus in Lusikisiki or downloaded from the College website www.ingwetvetcollege.edu.za

Completed database forms should be delivered to the Admin Centre, Supply Chain Management Office at Badibanise A/A , Mount Frere ,5090 or posted to Ingwe TVET College , P.O Box 92491, Mount Frere , 5090(Clearly marked SCM Database) .For further **enquiries please contact the SCM section at 039 940 2142**


The Acting Principal – Mr. B Nkonyane