



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Skill the nation and let everyone prosper

P.O. Box 92491 Mt Frere 5090 Tel: 039 255 0346 /1210/1211

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Enquiries: S. Ngodwana

E-mail Address: sngodwana@ingwecollege.edu.za

Tel: 039 940 2142 Ext 121

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN QUOTATION

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business and **must** be hand delivered (**ONLY**) before **12H00pm** on the **28th March 2018** at Ingwe TVET College, Administration Offices, Mount Frere where the quotations will be opened in public. For more enquiries:

Technical Enquiries : Mr. Hanise/Ms. T. Sipamla

Tel : 039 940 2142

Finance Enquiries : Mr. S. Ngodwana

Tel : 039 940 2142

PARTITIONING OF PREFABRICATED STRUCTURE FOR MALUTI CAMPUS – BID NUMBER: INGWE/033/2018

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate or SARS TAX Compliance status with PIN.
- Certified copies of Company Registration certificate.
- Certified ID Copies of company owners.
- B-BBEE certificate copy or swarm affidavit.
- **CIDB Grading: 1GB or higher**
- Proof of CSD registration (Central Supplier Database).
- 80/20 preferential procurement point system will be applied.
- Firm Delivery Period must be indicated.
- **NB: The following forms (SBD forms) should be attached with every bid/RFQ submitted:**
 - **Completed SBD 4**
 - **SBD 8 and**
 - **SBD 9 on request from Supply Chain Office**
- Bidders should be in a position to provide certificate of compliance after the completion of work.
- A successful bidder is required to submit original tax clearance certificate,
- A statement of Municipal Account that is not older than 3 (three) month or Lease Agreement or Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates or a letter from a ward councilor.

NB: No quotations will be considered from persons in the service of the stateⁱ

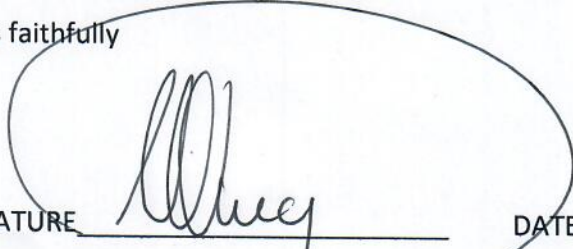
BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply;
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.

- Bidders will be required to register as a supplier/service provider on the Ingwe TVET College Supplier/Service Provider Database, if not already registered.
- All quotations must be completed with a non – erasable ink. Any quotation completed with pencil will not be acceptable and should be disqualified.
- Ensure that there are no errors or omissions as this may lead to bids declared non – responsive.
- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- Do not use correctional fluid as this may invalidate your submission.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE  DATE 20/03/2018

SPECIFICATION (ATTACHED).

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30 000.00

- Price - 80 point
- B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non – compliant	0

DELIVERY ADDRESS:

INGWE TVET COLLEGE
 ADMINISTRATION OFFICES
 BADIBANISE LOCATION A/A
 MOUNT FRERE
 5090

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PO Box 92491 Mt Frere 5090

Enquires: Otto Hanise

Tel: 039 255 0346

Fax: 039 255 0347

Date: 13 February 2018
Subject: Specifications for partitioning of a Prefabricated
Site Name: Maluti Campus

Item	Description	Unit	Qty.	Rate	Amount (R)
	Supply and fit				
1.	08 x Masonite doors, white in colour (Ebeursmio)	No.			
2.	04 x Bolt barrel BJ 100mm L/ Patt - Mackie	No.			
3.	16 x P Monocoat Sahara 20 Litres	No.			
4.	2 x Rivers Alum 4,8 x 18mm	No.			
5.	1 x SC Tek 12 x 60 (100)	No.			
6.	1 x SC Drywall SC 6.0 X 32 (500)	No.			
7.	16 X Wheel	No.			
	Sub - Total				
	Vat @14%				
	Total				

Signature

Hamm