



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Skill the nation and let everyone prosper

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Tel: 039 255 0346 Ext 122

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business and **must** be hand delivered (**ONLY**) before **12H00pm** on the **29 March 2018** at **Ingwe TVET College, Administration Offices, Mount Frere** where the quotations will be opened in public. For more enquiries:

Technical Enquiries : Mr. O Hanise
Tel : 039 940 2142
Finance Enquiries : Ms. N Futshane
Tel : 039 940 2142

RE-ADVERT FOR SUPPLY, DELIVERY AND FITTING OF TIMBER SHELVING IN SITETO CAMPUS BID: INGWE/001/2018

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate or SARS TAX Compliance status with PIN.
- Certified copies of Company Registration certificate.
- Certified ID Copies of company owners.
- B-BBEE certificate copy or swarm affidavit.
- A copy of CSD (Central Supplier Database)
- 80/20 preferential procurement point system will be applied.
- Firm Delivery Period must be indicated.
- **NB: the following forms (SBD Forms) should be attached: facilitator**
 - **Completed SBD 4**
 - **SBD 8 and**
 - **SBD 9 on request from Supply Chain Office**
- A successful bidder is required to submit original tax clearance certificate,
- A statement of Municipal Account that is not older than 3 (three) month or Lease Agreement or Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates or a letter from a ward councilor.

NB: No quotations will be considered from persons in the service of the state¹

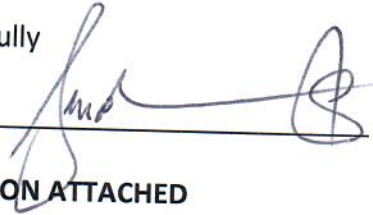
BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply;
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- Bidders will be required to register as a supplier/service provider on the Ingwe TVET College Supplier/Service Provider Database, if not already registered.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE



DATE

22/03/2018

SPECIFICATION ATTACHED

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than **R30 000.00**

Price - 80 point
B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non – compliant	0

DELIVERY ADDRESS:

INGWE TVET COLLEGE
ADMINISTRATION OFFICES
BADIBANISE LOCATION A/A
MOUNT FRERE
5090

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SPECIFICATION FOR SUPPLY , DELIVERY AND FITTING OF TIMBER SHELVING (SITETO CAMPUS)

ITEM	DESCRIPTION	QTY	UNIT	RATE	TOTAL PRICE
1.	Supply, deliver and fit steel brackets at 400mm centres using 40mm long wall plugs.	124	M2		
2.	Supply timber shelving made of pine.	375	M2		
3.	Apply 3 coats of clear varnish into timber.	375	M2		
Sub-Total					
VAT 14%					
Grand - Total					

Signed: 
Facilities and Maintenance Manager

DATE: 19/01/2018