



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Skill the nation and let everyone prosper

PO Box 92491 Mt Frere 5090

Enquires: S. Ngodwana

Tel: 039 940 2142

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business and must be hand delivered (ONLY) before **12H00pm** on the **05 July 2018** at Ingwe TVET College, Administration Offices, Mount Frere where the quotations will be opened in public. For more enquiries:

For Technical Enquiries : O. Hanise
Tel : 039 940 2142
Finance enquiries : S. Ngodwana
Tel : 039 940 2142

SUPPLY, DELIVERY AND INSTALLATION OF AIRCONDITIONERS FOR MOUNT FRERE CAMPUS – BID NUMBER: INGWE/080/2018

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate.
- Certified copies of Company Registration certificate and IDs
- B-BBEE certificate copy or swarm affidavit.
- Proof of CSD registration (Central Supplier Database)
- 80/20 preferential procurement point system will be applied
- Firm Delivery Period must be indicated
- **NB: The following forms (SBD forms) should be attached with every bid/RFQ submitted:**
 - **Completed SBD 4**
 - **SBD8 and**
 - **SBD 9 on request from Supply Chain Office**
- Bidders should be in a position to provide certificate of compliance after the completion of work.
- A successful bidder is required to submit original tax clearance certificate,
- A statement of Municipal account that is not older than three months/lease agreement if renting premises/letter from the Council confirming proof of address.

NB: No quotations will be considered from persons in the service of the state¹

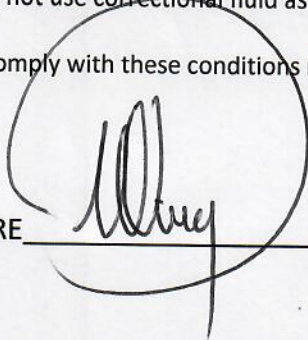
BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply;
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically will not be accepted.
- Bidders will be required to register as a supplier/service provider on the Ingwe TVET College Supplier/Service Provider Database, if not already registered.
- All quotations must be completed with a non – erasable ink. Any quotation complete with pencil will not be accepted and should be disqualified.
- Ensure that there are no errors or omissions as this may lead to bids declared non – responsive.

- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- Do not use correctional fluid as this may invalidate your offer.

Failure to comply with these conditions may invalidate your offer.

SIGNATURE _____



DATE _____

28 / 06 / 2018

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

- Price - 80 point
- B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non – compliant	0

DELIVERY ADDRESS:

ADMIN CENTRE
 BADIBANISE LOCATION A/A
 MOUNT FRERE
 5090

Yours faithfully

Published on 28 June 2018



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Skill the nation and let everyone prosper

PO Box 92491 Mt Frere 5090

Enquires: O.Hanise

Tel: 039 255 0346

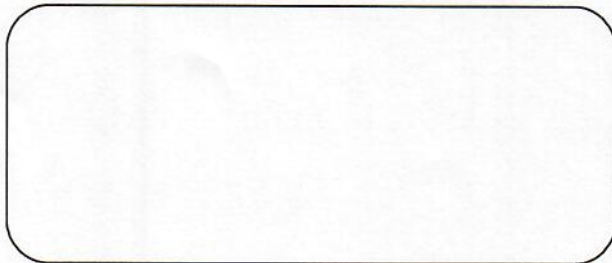
Fax: 039 255 0347

Date: 11/06/2018

Subject: Specifications for Installation of new air conditioners Classrooms

Site Name: Mount Frere Campus

Item	Description	Unit	Qty.	Rate	Amount (R)
1.	Supply, Deliver & Install New Airconditioners Install new airconditioners with steel brackets Size: 18000 BTU'S	No.	12		
2.	Isolar (Orange ogle)	No.	12		
3.	Circuit breaker 30 AMPs	No.	08		
4.	4mm core cable	m	200		
	R Sub -Total				
	Vat@15%				
	Total				



Signed by Otto

Facilities / Maintenance Manager

20/6/2018