



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Enquiries: L. Mnyukana

Tel:039 940 2142

Ext 171

ADVERT

BID DESCRIPTION	BID NO	CLOSING DATE	ENQUIRIES
PROCUREMENT MODULE SYSTEM AND SUPPORT FOR THE COLLEGE.	INGWE/074/2024	DATE: 15/10/2024	TECHNICAL: MS. M. VUNGUVUNGU TEL: 039 940 2142 SCM: MR. L. MNYUKANA TEL: 039 940 2142

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification. The quotation must be submitted on the letterhead of your business or have your business stamp. Quotation may be hand delivered before 12H00pm at **Ingwe TVET College, Mount Frere Administration Offices at the reception area** or email to lmnyukana@ingwecollege.edu.za

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE QUOTATION AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm Delivery Period must be indicated.
- A valid SARS TAX Compliance status with PIN.
- Updated CSD (Central Supplier Database) report.
- Company municipal statement of account not older than three (3) months or company lease agreement if renting premises or affidavit from SAPS stating that the company is not obliged to pay municipal rates or ward council letter confirming the proof of address for the company for non – rates paying areas or rural areas.
- Joint Ventures to attach: JV Agreement and letter of Signatory.
- **Completed SBD 4 – as per PFMA SCM Instruction No. 03 of 2021/22 effective from 1 April 2022, the revised SBD 4 must be fully completed and signed. SBD 8&9 are repealed (no longer required). Failure to submit as instructed will lead to the bids being declared non – responsive. Bidders must download the revised SBD 4 from the College website or National Treasury website.**

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply.
- 80/20 preferential procurement point system will be applied.
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete and unsigned will not be accepted.
- No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.
- **Only quotations sent to the above-mentioned e-mail address will be accepted.**

Central Office
Baobanise Village
Mount Frere
Tel. 039 940 2142

Mount Frere Campus
Cancele Road
Mount Frere
Tel. 039 940 2142 ext.200

Ngqungqushu Campus
Magwa Road
Lusikisiki
Tel. 039 940 2142 ext.300

Siteto Campus
Mhanga Village
Bizana
Tel. 039 940 2142 ext.400

Maluti Campus
Mli Road
Mauti
Tel. 039 940 2142 ext.500

Mt Fletcher Campus
Hospital Area
Mount Fletcher
Tel. 039 940 2142 ext.600

www.ingwecollege.edu.za

EVALUATION CRITERIA

The 80/20 preferential procurement point system will be applied as the project is estimated to be more than R30 000.00.

Price - 80 point
 Specific goals - 20 points

“On the 04 November, the minister of Finance gazetted new Preferential Procurement Regulations (2022 Regulations) under the Preferential Procurement Policy Framework act, 2000 (PPPFA), this was aimed at aligning the regulations to the February 2022 Constitutional Court judgement. That judgement ruled that the Minister exceeded his powers in prescribing the 2017 Regulations. The Public Procurement Bill is being finalized, which will empower the Minister of Finance to set preferential procurement, the 2022 Regulations repeal the 2017 Regulations and take effect on the 16 January 2023”

SPECIFIC GOAL POINTS BREAKDOWN

SPECIFIC GOALS	PREFERENCE POINTS ALLOCATED OUT OF 20	DOCUMENTATION TO BE SUBMITTED BY BIDDERS TO VALIDATE THEIR CLAIM FOR POINTS
Black ownership: An EME or QSE which is at least 51% owned by black people	8	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Women ownership: An EME or QSE which is at least 51% owned by women	4	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Youth ownership: An EME or QSE which is at least 51% owned by youth. (Up to 35 years of age)	4	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Disability: An EME or QSE which is at least 51% owned by people with disability	2	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond to be awarded points) Medical certificate SASSA registration or confirmation of disability from a relevant authority.
Locality: Located in the OR Tambo District municipality, Alfred Ndzo District Municipality, and the Joe Gqabi District Municipality	2	<ul style="list-style-type: none"> Municipal rates account OR Letter from councilor confirming residence or Lease Agreement
Non – submissions	0	<ul style="list-style-type: none"> No points will be claimed if the bidders failed to submit the required documents

NB: SPECIFICATION ATTACHED

SIGNATURE

Published on: 08 October 2024



IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT SYSTEM AT INGWE TVET COLLEGE FOR A PERIOD OF 12 MONTHS (1 YEAR).

1. SCOPE OF WORK AND SERVICES

1.1. Background

Ingwe TVET College is intending to appoint a service provider to implement Supply Chain Management System for data management and end to end procurement as per scope below:

1.2. Scope of work

The College is looking for Supply Chain Management System that will integrate the following subs systems:

- 1.2.1. Procurement System**
- 1.2.2. Electronic Documents Management**
- 1.2.3. Tender Portal**

1.3. System Functionality

- End to end procurement
- Custom Workflows
- National Treasury (CSD) integration
- Must integrate with our Financial Management System (Sage 200 Evolution)
- Demand Management Planning for budget management
- Audit Trail Reports
- SCM Reports and Dashboards
- Mobile Responsive
- POPIA Compliant

1.4. Requirements

The service provider is required to:

- Develop a detailed Project Plan to manage installation, implementation and training.

- Install the system on the server and user's Personal Computers if it's desktop application or give access to the relevant users if it's cloud hosted solution.
- Setup user access levels and accounts.
- Assist the College in data migration.
- Assist on standard reporting template.
- Assist with post implementation for a period of 12 months.

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PROCUREMENT MODULE SYSTEM AND SUPPORT FOR THE COLLEGE.

FUNCTIONALITY		REQUIRED EVIDENCE	POINTS ALLOCATION
1.Experience			
(a) Number of clients (contactable references) or list of similar projects that the bidder has successfully undertaken in the past five years.			
5 or more clients with reference letters	50	A minimum of at least three reference letters from satisfied previous clients that have been serviced in the past five years should be provided; the submission must be on the relevant client's letterhead and signed. Each reference letter should be accompanied by a signed appointment letter from TVET Sector. Contact details of clients should be also provided. NB: 0 points will be claimed where submitted clients/ references cannot be contacted and reference letter is not accompanied by appointment letter.	50
3 - 4 clients with reference letters	40		
1- 2 clients with reference letters	20		
0 - 1 clients with reference letters	0		
2. Expertise			
(a) Facilitator's experience, and relevant qualifications			
5 or more years' experience and qualifications	10	(i) Attach CV and certified qualifications not later than six (06) months of the Service Manager (including a certified copy of an Identity Document), showing at least three years' experience in leading similar projects.	30
2 to 3 years' experience and qualifications	05		
0 to 1 years' experience and qualifications	0		
5 or more years' experience and qualifications	10	(ii) Attach CV and certified qualifications not later than six (06) months of the Project Manager (including a certified copy of an Identity Document) showing at least three years' experience in leading similar projects.	
2 to 3 years' experience and qualifications	05		
0 to 1 years' experience and qualifications	0		

PROCUREMENT MODULE SYSTEM AND SUPPORT FOR THE COLLEGE.

FUNCTIONALITY		REQUIRED EVIDENCE	POINTS ALLOCATION
5 or more years' experience and qualifications	10	<p>(iii) Certified relevant qualifications not later than six (06) months of the Training Consultants (including a certified copy of an Identity Document) showing at least three years' experience in leading similar projects.</p> <p>NB: 0 points will be claimed where the above is not attached and submitted</p>	
2 to 3 years' experience and qualifications	05		
0 to 1 years' experience and qualifications	0		
3. Methodology / Project Implementation Plan			
Methodology and approach are fully adequate to meet the requirements of the given task.	20	<p>Appropriateness of the tools used by the organization and how they will satisfy the requirements of the assignment. Setting out the plans to manage works which should include the process for the taking and handling back of work areas for each shift. The Service provider must demonstrate knowledge of activities outlined in the project and clear project plan and detailed training plan.</p>	20
Methodology and approach cover minimum requirement.	10		
Inadequate methodology and approach to meet the College needs.	0		
TOTAL			100